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MINUTES OF MEETING
BONNET CREEK RESORT
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bonnet Creek Resort Community Development District was held Thursday, **June 1, 2023** at 1:31 p.m. at the JW Marriot Orlando Bonnet Creek Resort, 14900 Chelonia Parkway, Orlando, Florida.

Present and constituting a quorum were:

Fred Sawyers	Secretary
Herb Von Kluge	Assistant Secretary
Becky Frasier	Assistant Secretary

Also present were:

Tricia Adams	District Manager
Jan Carpenter	District Counsel
Jim Nugent	District Engineer
Clayton Smith	Field Manager

The following is a summary of the discussions and actions taken at the June 1, 2023 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS **Roll Call**

Ms. Adams called the meeting to order at 1:31 p.m. and called the roll.

SECOND ORDER OF BUSINESS **Public Comment Period**

There being none, the next item followed.

THIRD ORDER OF BUSINESS **Approval of the Minutes of the April 6, 2023 Meeting**

On MOTION by Mr. Sawyers seconded by Ms. Frasier with all in favor the minutes of the April 6, 2023 meeting were approved as presented.

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FOURTH ORDER OF BUSINESS **Consideration of Resolution 2023-05 Approving the Proposed Fiscal Year 2024 Budget and Setting a Public Hearing**

Ms. Adams gave an overview of Resolution 2023-05, the proposed fiscal year 2024 budget and reviewed the revenues, increases in administrative line items, and line item increases in the field expenses and stated the assessments are proposed to remain level.

> On MOTION by Mr. Sawyers seconded by Mr. Von Kluge with all in favor Resolution 2023-05 approving the proposed budget and setting the public hearing for September 7, 2023 was approved.

FIFTH ORDER OF BUSINESS **Ratification of Work Authorization from DWMA for Annual Engineer's Report**

> On MOTION by Mr. Sawyers seconded by Mr. Von Kluge with all in favor work authorization from DWMA to provide the annual engineer's report in the amount of $7,500 was ratified.

SIXTH ORDER OF BUSINESS **Consideration of Resolution 2023-06 Establishing Bank Account Signatories**

> On MOTION by Mr. Sawyers seconded by Mr. Von Kluge with all in favor Resolution 2023-06 appointing the district's treasurer, assistant treasurer and secretary as signors on the district's local bank account was approved.

SEVENTH ORDER OF BUSINESS **Consideration of Resolution 2023-07 Appointing an Assistant Treasurer**

> On MOTION by Mr. Von Kluge seconded by Mr. Sawyers with all in favor Resolution 2023-07 appointing Darrin Mossing, Sr. an assistant treasurer was approved.

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EIGHTH ORDER OF BUSINESS **Consideration of Proposal from Terracon for Crosby Island Berm Repair**

Mr. Nugent stated we did repairs to the berm that manages the water level in our mitigation area ten or twelve years go and over time it gets erosion and after the last two big storms it has gotten worse. I will have a separate proposal from McIntosh for the survey work at the next meeting.

> On MOTION by Mr. Sawyers seconded by Mr. Von Kluge with all in favor the proposal from Terracon to provide geotechnical engineering services for the Crosby Island Berm Repair in the amount of $4,880 was approved.

NINTH ORDER OF BUSINESS **Consideration of Proposals for Chelonia Parkway Repairs**

A. Terracon

B. PSI

Mr. Nugent stated we met with Terracon initially on his recommendations for pavement assessment so we know what we need to do to make the road right again. They came out did a walk through and gave us a proposal. I contacted PSI who I have worked with in the past and they have two pavement experts on their staff and they gave us a proposal and they came in less than Terracon and with a better schedule.

> On MOTION by Mr. Von Kluge seconded by Mr. Sawyers with all in favor the proposal from PSI in the amount of $19,451 for Chelonia Parkway repairs was approved.

TENTH ORDER OF BUSINESS **Sign Construction Update**

A. Engineer Update on Sign Construction

B. Status of Remedial Activities

Mr. Nugent stated the Army Corps permit notification was issued on the 19th. I forwarded that immediately to Don Bell Signs, and they have restarted the Reedy Creek right of way permitting process. There was one round of minor comments, once we get the permit, we will have Don Bell Signs and their landscaping sub-contractor get the work restarted.

Ms. Carpenter stated the next part of this is totaling our costs because we had made a demand on the sign installer for the improper clearing and calculated their percentage of it and

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they have been very cooperative and GMS is putting together an update so we can have an accurate cost to ask them to pay.

Mr. Nugent stated we did request and receive the new Reedy Creek specifications for the way finding signs and I have forwarded those to Clayton. I don't know if we have gotten anything back from the contractor.

Mr. Smith stated I sent everything over to them with the new specs and agreement with Reedy Creek on what we can do. They are going to reprice it and it should be easily translated from what we had before to the new sign design.

Mr. Nugent stated once we get that on board I will go out and re-stake the locations.

ELEVENTH ORDER OF BUSINESS Staff Reports

A. Attorney

Ms. Carpenter stated on the agreement for the use of the bridges, I sent the agreement to Nancy a couple times and she has not responded, which is not like her.

Mr. Nugent stated I have been trying to get some documents out of Nancy for something we need for the Signia and Brenda at Park Hotels and Resorts is probably going to be the conduit.

B. Engineer

Mr. Nugent stated we are trying to get all the final permits in place on the bridges, we have Orange County, Reedy Creek and we are in review with the water management district. I have to finalize some responses and get some changes to the plans. They have changed their process since they changed their board. Hopefully, I will get all the information pulled together and get a response into the district in a week or two.

C. District Manager's Report

i. Consideration of Check Register

On MOTION by Mr. Von Kluge seconded by Mr. Sawyers with all in favor the check register was approved.

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ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Presentation of Number of Registered Voters – 0

A copy of the letter from the supervisor of elections indicating that there are no registered voters residing within the district was included in the agenda package.

iv. Reminder of Form 1 Filing Requirement Deadline: July 1

Ms. Adams stated just a reminder that your annual form 1 deadline is July 1st. We keep an eye on the list and will reach out to board members if there is anyone who hasn't filed by the deadline. The state has the ability to impose fines and it is not a fine that goes to the district but goes to individual board members.

D. Field Manager's Report

Mr. Smith gave an overview of the field management report, copy of which was included in the agenda package then presented the following proposals for board consideration.

i. Consideration of Proposal for Crosby Island Marsh Clearing

On MOTION by Mr. Von Kluge seconded by Mr. Sawyers with all in favor the proposal from Allen E. Smith Ranch & Farming in the amount of $7,811 was approved.

ii. Consideration of Yellowstone Proposal for Landscape Infill

On MOTION by Mr. Sawyers seconded by Mr. Von Kluge with all in favor the proposal from Yellowstone in the amount of $13,337.52 was approved.

TWELFTH ORDER OF BUSINESS Supervisor's Requests

There being no comments, the next item followed.

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THIRTEENTH ORDER OF BUSINESS Other Business

There being no comments, the next item followed.

FOURTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Von Kluge seconded by Mr. Sawyers with all in favor the meeting adjourned at 2:25 p.m.

George Flint

Secretary/Assistant Secretary

Chairman/Vice Chairman